



# House Inspection Checklist

House Name \_\_\_\_\_

House Address \_\_\_\_\_

House Manager \_\_\_\_\_ Lives on Site? \_\_\_\_\_

# of Residents \_\_\_\_\_ # of Bedrooms \_\_\_\_\_

Certificate of Occupancy or Rental License posted? \_\_\_\_\_

## HEALTH REVIEW

1	Home is free of any signs of pest infestation problems?	
2	Kitchen and appliances are clean and well maintained?	
3	1 Refrigerator for every 7 residents- Temp at 36° - 44° F and freezer(s) at approximately 0° F?	
4	Adequate and clean food storage space?	
5	Home is free of signs of mold & mildew?	
6	Home is free of piles of newspapers, clothes and/or other stored materials (especially near furnace) creating a hazard?	
7	Bathrooms are clean and orderly and 7 or fewer residents share a bathroom? * See <i>bathroom description below.</i>	
8	Home is free of stained, chipped and peeling paint?	
9	All floor coverings and furniture are clean, reasonable quality and in safe condition?	
10	All sleeping rooms provide residents with adequate space and are free of door locks?	

## SAFETY REVIEW

1	Hard-wired and interconnected (where required) smoke detectors in every sleeping room, hallway, inside smoking areas and outside of kitchen?	
2	Fire extinguishers 6 – 8 feet from stove and 4 – 6 feet from floor, and visible from the top of each stairway? Inspected or replaced annually?	
3	Carbon Monoxide detector located within 9 feet of all sleeping rooms?	
4	At least 2 exits on each floor?	
5	Property address displayed on both front and back of house and garage? Address is clearly visible from street and alley (if applicable) and Numbers are at least 3" high?	
6	Home address, emergency and utility phone numbers are posted near the telephone?	
7	Smoking is prohibited in areas that may be considered a fire hazard?	
8	Appropriate disposal containers for smoking materials?	
9	No outlets or extension cords that may be a fire hazard?	

10	Management states, and the building appears, to meet local building and safety codes there are no unresolved city inspection issues ?	
11	Building and grounds are well kept and consistent with the quality of the neighborhood?	

#### MANAGEMENT REVIEW

1	House manager (if applicable) has completed house management workshop and has the basic skills?	
2	Clear and concise description of the nature of the home?	
3	Clear acceptance criterion for all applicants?	
4	Personal Data Information Sheet is kept for each resident?	
5	Resident, lodger or house member agreement for each resident?	
6	Rules are clear and cover key issues? (Conflict resolution, discharge policy, deposit, etc.)	
7	Residents have a role in the management of the house?	
8	No treatment services, as defined by state licensing, are provided?	
9	Manager and any other staff have all signed the MASH Code of Ethics?	
10	MASH Fees paid in a timely manner (if fees are delinquent for 90 days or more, membership will be terminated)	
11	All houses must have Naloxone in their homes	

*\* A bathroom is defined as a fully enclosed room consisting of a toilet, sink, bathtub and/or shower or tub/shower combination. Bathroom must meet local building code requirements for a full-bath. At a minimum there shall be one full-bathroom per 7 residents. Half-baths do not qualify in the one per seven calculations.*

COMMENTS

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INFRACTIONS

TO BE RECTIFIED BY

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**\*Inspection is based on the Inspectors interpretation of the requirements, any disputes shall be directed to the Executive Committee.**

HOUSE INSPECTED BY (PLEASE SIGN)

DATE

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HOUSE REPRESENTATIVE (PLEASE SIGN)

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